

## Board Policy No. 600

### SUBJECT: Penalties and Service Charges

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#### I. PURPOSE

The cooperative shall impose such penalties and/or service charges that it deems necessary when any member fails to comply with the rules and regulations, bylaws, or policies of the cooperative. It is the intent that these penalties and service charges shall cover the costs incurred by the cooperative due to non-compliance with the provisions contained herein.

#### II. CONTENT

The following penalties and service charges are applicable:

##### A. Late Payment Charge

A penalty of five percent (5%) shall be added to the amount due if payment is not received by 3:30 p.m. on the 20<sup>th</sup> day of the month in which the bill is rendered. If the 20<sup>th</sup> falls on a weekend or a holiday, payment is due or postmarked by 3:30 p.m. the next business day.

##### B. Trips

- (1) If a service man is required to make a trip to a member's home to collect a delinquent bill, install a load limiter or to disconnect service because of a delinquent bill, the charge per trip will be twenty-five dollars (\$25.00). If a service is reconnected or load limiter removed during normal working hours the charge will be thirty-five dollars (\$35.00) and if service is reconnected outside of normal working hours the charge will be one hundred fifty dollars (\$150.00). If the service is reconnected or load limiter removed after hours by use of an AMR disconnect the charge will be seventy-five dollars (\$75.00). However, no reconnection will be made after 8:00 p.m. If the service has been disconnected for more than a month, the applicable minimum bill according to the provisions of the current rate schedule or service contract must be paid before service is reconnected. All these charges and any other charges due from the member shall be paid before service is restored. These fees shall also apply if the cooperative uses a disconnect switch or load limiter controlled from the office.
- (2) If a member requests that his service be disconnected, then requests reconnection of same, a trip charge of thirty-five dollars (\$35.00) for reconnection will be charged during normal working hours. If the service has been disconnected for less than twelve (12) months, the applicable minimum bill, according to the provisions of the current rate schedule, or service contract, must be paid before service is reconnected.

- (3) If a member fails to report his meter reading for two consecutive billing periods, cooperative personnel will read the meter and a charge of twenty-five dollars (\$25.00) shall be made. On the second trip to read a meter within a one-year period, cooperative personnel will install an automatic meter reading meter.
- C. Bad Checks: If a check is received and processed by the cooperative and subsequently not honored by the member's bank, a charge of twenty dollars (\$20.00) will be levied. Also, the late payment charge, as specified in paragraph 1, shall be added if the bill is not paid in full by the due date. If two bad checks are received in a twelve-month period, the member will be put on a cash only basis.
  - D. Meter Testing: If a meter is tested at a member's request and the meter is found to be accurate within a range of plus or minus two percent (2%), a charge of twenty-five dollars (\$25.00) shall apply. No charge shall be made if the meter is found to be inaccurate beyond plus or minus two percent (2%).
  - E. Temporary Power Fee: A non-refundable fee of \$300 will be paid prior to the construction of a temporary service that will not be followed with a permanent service such as service to job trailers, construction signs, etc.
  - F. General: A one hundred dollar (\$100.00) penalty shall be payable to the cooperative, in addition to any other amounts due, upon conviction of any of the following offenses:
    - (1) Fraudulent representation as to the use of electric service, which shall include making a deficient meter reading report.
    - (2) Unauthorized removal of a meter seal or meter base seal.
    - (3) Tampering with a meter or other metering equipment.
    - (4) Making an unauthorized electrical connection to the cooperative's facilities.

This penalty shall be in addition to any fine or penalty imposed by law.

### III. RESPONSIBILITY

The Chief Executive Officer shall be responsible for the implementation of this policy.

- IV. This policy supersedes and cancels all other policies which relate to the subject matter herein and which may be in conflict herewith.

Date adopted:	July 19, 1979	Attest :	Lynn Roles, Secretary
Revised:	April 17, 1980		Lynn Roles, Secretary
	September 18, 1980		Lynn Roles, Secretary
	February 19, 1981		Wayne E. Gavitt, Secretary
	July 16, 1987		Lynn Roles, Secretary
	April 25, 1990		Lynn Roles, Secretary
	February 20, 1992		Kathy A. Robbins, Secretary
Rfmd:	August 20, 1998		Lynn Roles, Secretary
Revised:	January 21, 1999		Walter E. Botsford, Secretary
	March 30, 2000		Walter E. Botsford, Secretary
	March 21, 2002		Walter E. Botsford, Secretary
	July 22, 2004		Walter E. Botsford, Secretary
	August 17, 2006		Walter E. Botsford, Secretary
	April 19, 2007		Walter E. Botsford, Secretary
	May 10, 2007		Walter E. Botsford, Secretary
	February 21, 2008		Walter E. Botsford, Secretary
	April 16, 2009		Walter E. Botsford, Secretary
	February 18, 2010		Walter E. Botsford, Secretary
	October 21, 2010		Walter E. Botsford, Secretary
	February 26, 2013		Walter E. Botsford, Secretary
	April 24, 2013		Walter E. Botsford, Secretary
	May 21, 2013		Walter E. Botsford, Secretary
	June 13, 2013		Walter E. Botsford, Secretary
	February 6, 2014		

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Walter E. Botsford, Secretary