

AES / QF Member Checklist

- Member requests information regarding Alternative Energy System (AES) / Qualifying Facility (QF) from Sullivan County REC.
- Sullivan County REC (SCREC) forwards the following to member or retrieves the documents from the Cooperative's Website:
 - AES / QF Member Checklist
 - Board Policy 624 - Policy on Alternate Energy Production
 - Application Process Flow Chart for Interconnecting AES/QF Facilities
 - Sullivan County REC Application for Operation of Interconnected Customer Owned Generation
 - Interconnection and Purchase Power Agreement (Three-way agreement between the Generator, Sullivan County REC, and Allegheny Electric Cooperative)
 - AEC Rate Schedule SPP – Exhibit C
 - SCREC Alternative Energy Production Rate
 - Certificate of Completion
- Member reviews all information described above.
- Member submits completed SCREC Application for Operation of Interconnected Customer Owned Generation, along with a \$100.00 check made payable to Sullivan County REC, to SCREC CEO John Lykens as indicated on last page of application.
- SCREC reviews application and determines if an in depth engineering analysis is required. (Most small residential single phase AES's **DO NOT** require an in depth engineering analysis to be conducted.)
- SCREC performs in depth engineering analysis (at members expense) – if required.
- SCREC performs distribution system upgrades (at members expense) – if required.
- SCREC issues member letter to proceed with AES / QF Installation.
- Member completes Interconnection and Purchase Power Agreement and returns it to John Lykens.
- Member completes installation of AES / QF.
- Member has installation inspected by a certified electrical inspector and inspection agency submits cut-in card to SCREC.
- SCREC performs on site testing of AES protection scheme.
- SCREC interconnects AES / QF and issues a Certification of Completion to member.

Member Name: _____

Address: _____

Map Location: _____

Phone #: _____

Contractor Name: _____