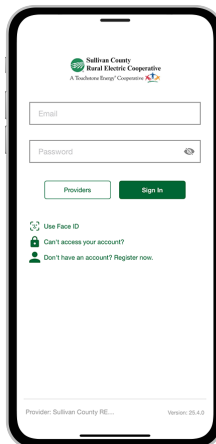


**STEP 1**



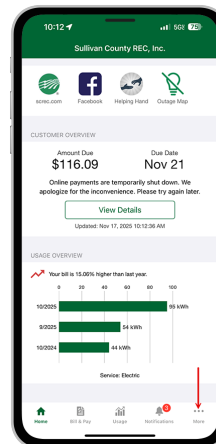
Tap on the **SmartHub Icon** on your device to open the app.

**STEP 2**



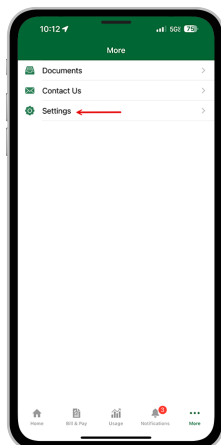
Login with the email and password that you used during registration.

**STEP 3**



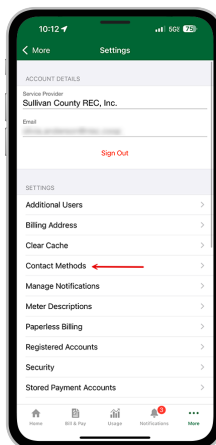
Tap on the **More** button in the bottom right.

**STEP 4**



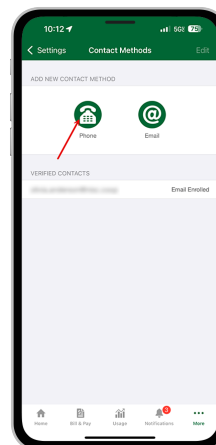
Tap on the **Settings** menu.

**STEP 5**



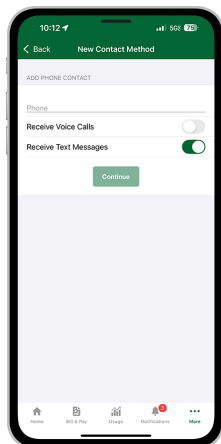
Tap on the **Contact Methods** sub-menu.

**STEP 6**



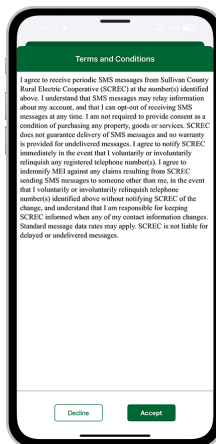
For this example, we will tap the **Phone** button.

**STEP 7**



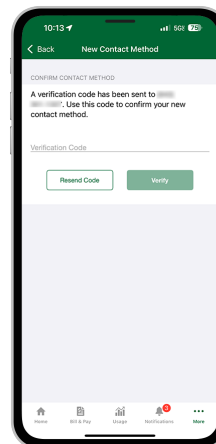
Type your **phone number** in and **set the rules** for that particular phone number. Then tap the **Continue** button.

**STEP 8**



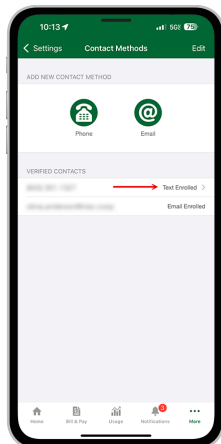
You will be asked to accept the **terms and conditions**. Tap the **Accept** button to continue.

**STEP 9**



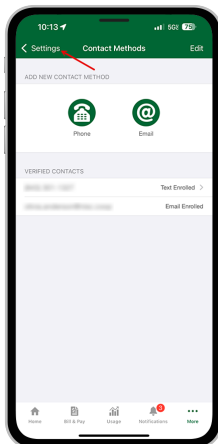
Enter the **verification code** that was texted to your phone. Tap the **Verify** button.

**STEP  
10**



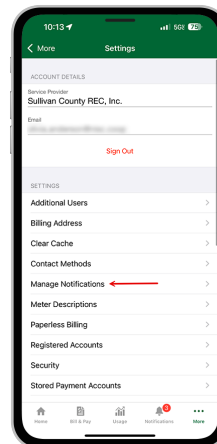
You'll see the phone number in the **Verified Contacts** section with the status of Text Enrolled.

**STEP  
11**



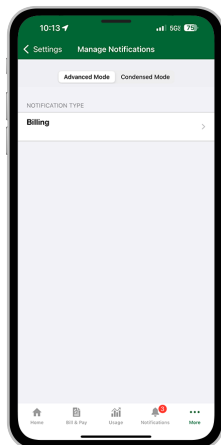
Tap **Settings** in upper left corner.

**STEP  
12**



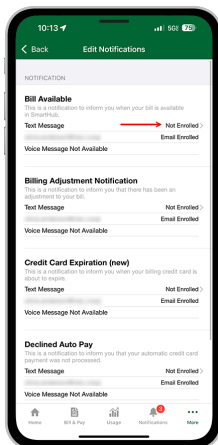
Next, you will tap on the **Manage Notifications** sub-menu.

**STEP  
13**



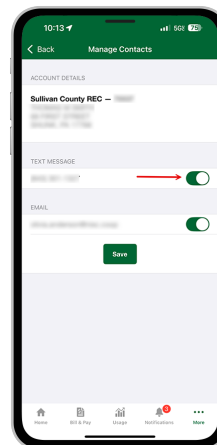
In this example, we will tap on the **Billing** category.

**STEP  
14**



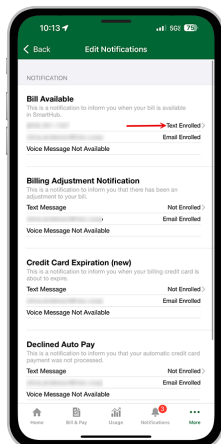
Tap the **Not Enrolled** link next to any contact you want to assign to a specific alert.

**STEP  
15**



Slide the **activation button** to the right to add that contact to the alert.

**STEP  
16**



Notice the status change. You can keep adding or removing contacts from specific alerts anytime you wish to make changes.