



Sullivan County Rural Electric Cooperative, Inc.

P.O. Box 65, 5675 Route 87 📍 Forksville, PA 18616 📞 570-924-3381, 800-570-5081 🌐 www.screc.com

Qualifications, Responsibilities and Duties of a Director

Summary of Qualifications (See Bylaws, P. 13):

1. Bona fide legal resident of the District
2. Account is current and not in litigation with Co-op
3. Not have been removed from the Board in past
4. Been a member of the cooperative for one year
5. Not been an employee for two years
6. Have a high school diploma or GED
7. Not be a close relative of an employee

Responsibilities (see Policy 101):

1. Approve annual budget (approx \$8M)
2. Approve financial plans, borrow funds and set rates
3. Maintain Articles of Incorporation and Bylaws
4. Establish Board, Member and Employee policies
5. Hire and evaluate CEO
6. Hire attorney and auditor
7. Approve contracts (power supply, insurance, etc.)
8. Work with eight other Directors
9. Maintain confidentiality
10. Represent all members in all Districts

Duties:

1. Attend orientations (local, state, national)
2. Attend monthly Board and two planning meetings per year (evenings)
3. Serve on committees as appointed (evenings)
4. Attend a statewide meeting per year (three days)
5. Attend a training session per year (one day)
6. Stay current with industry news and issues
7. Attend regional or national meetings on occasion
8. Approximately 20 days per year, approximately 12 hours per month

2/2020

